

**Meeting Agenda for the Excellence in Academics Program Advisory Committee
The Experiential School of Greensboro**

Wednesday, April 17th, 2019

5:30pm

301 S Church Greensboro, NC

2nd Floor Boardroom

Attendance: Melissa Bocci, Yacine Kout, Joanna Lower, Benjamin Francisco, Haylee Blauert

Absent: Heather Moore, Jeannette Alarcon

Approval of Agenda—Melissa Bocci motions, Benjamin Francisco seconds, motion carries unanimously

Public Comment—No public is available for comment

Old Business

- Review of Bylaws (pasted below) and draft of new language to recommend to the board with a focus on:
 - vision
 - role
 - duties
 - composition
 - name of the committee

We will draft a new language for discussion at the next meeting that will then be offered to the governance committee as part of their yearly review of bylaws. We will use a shared google doc to begin this drafting process and then continue the dialog as a collective at the next meeting. Haylee Blauert wonders if there is much to be reworded. Yacine Kout shares that he thinks the whole thing needs rewording. He encourages us to use the headings above. Melissa Bocci reminds that the by-laws must be very general and maybe we should remove the duties section. Joanna Lower recommends submitting a name, composition, and vision to governance and letting them crosswalk the policy with the bylaws and will let them make sure that there is consistency in formatting. Benjamin Francisco has made the google doc and will share it now.

New Business

- Review of interview process as suggested by the board in terms of number of steps involved and length of the process. The board has wondered if the process has too many steps. Yacine Kout asks for opinions. We review the process. Benjamin Francisco and Haylee Blauert agree that the number of steps and the sequence seems reasonable and common to most schools. The group agrees that the discussions we've had with candidates at all phases are rich and give a 360 view. Benjamin Francisco offers that we should combine the two interviews post the mock lesson so that the EAP team and the grade level team interviews them together. That would shorten their day and keep them from having to answer the same questions twice. Joanna Lower reiterates this point. We ask if there is a way to shorten the time line. Joanna Lower asks if there is a way to delay folks so that we do the 3rd phase closer together. Melissa Bocci says that should be possible most times. Benjamin Francisco also mentions that he would like to make the feedback collection from the teachers more anonymous. Joanna Lower mentions maybe also creating a way to collect direct feedback from students. Benjamin Francisco suggests that the committee could create a form to send to teachers to collect their feedback asking for positives, concerns, and would this person be a good fit for the team. The only piece of this that needs to be brought

to board for change of policy is to add “and teachers from the applicable team, when possible” to the step 3 description of the interview.

- Discussion on committee activities and duties during the summer. Yacine Kout will not be here for the summer. We discuss that we only need four to make a quorum. We discuss that hiring will be the main order of business this summer.

Announcements

- Yacine Kout asks if board members can attend PD. Melissa Bocci says she thinks that would be fine. Benjamin Francisco shares the dates for summer PD.
- Next meeting is May 15.

Meeting Adjourned at 6:38.