

Meeting Minutes for the Board of Directors  
The Experiential School of Greensboro  
Tuesday, July 16th, 2019  
5:30pm  
Cafeteria

Present: Leila Villaverde, Roy Carter, Yacine Kout, Jay Hawkins, Joanna Lower, Jeannette Alacron, Heather Moore, and Melissa Bocci

Meeting was called to order by Leila Villaverde at 5:36 p.m.

### **Approval of Agenda**

Leila Villaverde called for a motion to approve the agenda. Roy Carter motioned, Jay Hawkins seconded, all were in favor and motion carried unanimously.

### **Approval of June Board Meeting Minutes**

The June Board Meeting minutes were approved.

### **Public Comment**

There were 6 individuals in attendance. Leila Villaverde welcomed the guests and summarized the policy for speakers, indicating that each speaker had 5 minutes to speak and that there was one request to speak. She indicated that the speakers were not to ask questions of the board and this was not a time for dialogue.

Mrs. Maggie Walkup approached the board and began speaking.

She indicated that she represented a group of parents with students that attended this past year and were returning this upcoming year. She shared there were many positive aspects of TEGS, they also had some concerns. The most common being communication with parents and teachers. Maggie was having difficulty talking so Mrs. Kathleen Timbinaris stepped in to continue. The points are summarized below:

- It was noted that they were not clear what the children were studying. Their recommendation was a portfolio system and completed work sent home. They also would like to see teachers meet with the Diverse Learners Team.
- They would like to see the community collaborative redesigned with more open communication.
- They requested that information be clearly posted in the school and houses, and like to have "house helpers" for all grade levels.
- They would like to see a standard behavior plan and more consistent discipline practices.
- They would like opportunities for parents to share feedback.
- They would like survey results to be taken into consideration with contract renewals.
- They would like parent representation on committees.

They noted that they would like to support TEGS and want to make it successful and were looking forward to working together. They also noted, many requests are already being addressed, they have been meeting with the co-directors, and rebuilding the trust that was broken when the teachers were let go for what appeared to them for no reason last year.

After the five-minute time limit, Leila Villaverde ended the public comment portion of the meeting.

## Report from School Directors

Financial Reports--The state has not yet passed the budget. Here is the latest from DPI: "The 2019-20 budget has not been ratified and therefore, no funding is formally allocated to public school units. GS.143C-5-4 provides the legislation on operating without a ratified budget and states that public school units are authorized to continue to expend at a level not to exceed the level of recurring expenditures from State funds for the prior year. In order to provide funding until a budget is signed, the Charter Schools are authorized to draw funds at 20% of projected ADM at the prior year statewide average base funding per ADM. In the event that there is a prolonged time without a budget, the Division of School Business will provide additional funding and guidance. DPI has posted a temporary 20% state funding allotment to the current charter schools. Please check in the MSAS system under Function 016 for the amount of your temporary state PRC 036 allotment."

current balance sheet--provided

cash flow statement--provided

income and expense statement--provided

update on the budget versus actual expenditures--provided

Current Enrollment--We currently have 320 students for 2019-2020. This number includes those who are returning and new students who have submitted enrollment packets. Current demographics: 12% Latino, 25% Black or AA, 3% Asian, 2% American Indian, 54% White, 16% report more than one code; 31% FRL, 69% not FRL.

### Projected Enrollment

We recently opened new lottery seats based on summer withdrawals. 21 students are not returning (rising 1st=4, rising 2nd=4, rising 3rd=2, rising 4th=2, rising 5th=4, rising 6th=5, rising 7th=0).

Waitlists for each grade are as follows: K=117, 1st=69, 2nd=44, 3rd=46, 4th=47, 5th=37, 6th=56, 7th=8

There are four steps to full enrollment: 1) accept the seat in Lotterease, 2) complete the enrollment packet, 3) turn in required paperwork, 4) attend on the first day of school.

The current acceptance of open seats on Lotterease is: K=37/38 seats accepted, 1st grade=13/14 seats accepted, 2nd grade=9/10 seats accepted, 3rd grade=11/11 seats accepted, 4th grade=5/5 seats accepted, 5th grade=10/12 seats accepted, 6th grade=14/14 seats accepted, 7th grade=12/12 seats accepted.

The current rate of enrollment packets filled out: K=37/38 packets complete, 1st grade=12/14 packets complete, 2nd grade=9/10 packets complete, 3rd grade=11/11 packets complete, 4th grade=5/5 packets complete, 5th grade=10/12 packets complete, 6th grade=12/14 packets complete, 7th grade=12/12 packets complete.

The current rate of all required paperwork (proof of residency, immunization records, birth certificate, K health form) returned: K=4/38 paperwork complete, 1st grade=5/10 paperwork complete, 2nd grade=0/6 paperwork complete, 3rd grade=0/10 paperwork complete, 4th grade=0/2 paperwork complete, 5th grade=3/8 paperwork complete, 6th grade=2/8 paperwork complete, 7th grade=0/10 paperwork complete.

Program Reports shall ensure that the experiential learning instructional model is being effectively implemented and that the instructional program is providing students with a rich and engaging learning community. The Administrative Team will report on the following goals on a quarterly basis:

Program Goal 1: At least two “major” projects will be developed, implemented, and assessed each year. “Major” projects are defined as those that span a period of more than 2 weeks, involve a minimum of 2 grade levels, integrate a minimum of 3 curricular areas, and feature some aspect of community engagement.

No new data to report

Program Goal 2: All students will be engaged in off-site learning opportunities a minimum of eight times per year.

No new data to report

Program Goal 3: All teachers will be trained in experiential education, project-based learning methods, portfolio assessments, and the adopted social curriculum.

Upcoming Professional Development

Today, July 16, the EC Team received PD on Collaboration and Universal Design for Learning with Heather Moore, Joanna Lower, and Melissa Daniel.

July 31 and Aug. 2- Experiential Education PD with Team Quest

Aug 1- Staff visits with Historical Museum and Triad Stage to learn more about their resources

Aug. 14-16 Cognitive Guided Instruction with Dr. Vicki Jacobs and Joan Case

Academic Reports shall ensure academic fluency and progress in meeting TESG’s academic goals. The School Directors shall report on the following goals in the stated timeframes:

Exceptional Children statistics

Last year we were serving 33 students with Individual Education Plans. This year we have 13 new students with Individual Education Plans. This makes up 14% of our student population.

Academic Goal 1: 80% of students will demonstrate growth annually in reading as evidenced by results from a nationally normed assessment administered three times per year.

No new data to report

Academic Goal 2: 75% of students will demonstrate proficiency as evidenced by results from End of Grade tests for each tested subject area.

ELA: No new data to report

Math EOG results are delayed due to this being a re-norming year with the new test.

5th grade Science EOG: Will be reported at the August board meeting due to technical issues with the state data system (it’s still down from EOY)

Academic Goal 3: All students will demonstrate growth based on standards-aligned I-can checklists and portfolio assessments

Based on teacher requests and collaborate work during our end of year reflection at Piney Lake, we have loaded standards into courses in PowerSchool and will experiment with using PowerTeacher for standards-based grading and grade reporting.

Academic Goal 4: TESG students attend school daily. TESG will have an Average Daily Attendance (ADA) of 95% each year with no suspensions

No new data to report

It was also reported that they were experimenting with PowerSchool with standards-based grading. They reported that the teachers seemed interested in this platform. We would be the first school in NC to use PowerSchool for standards-based grading. Families would be able to log in at will because, put in assignment/project and then teacher assigns scores as they work, can also include narratives, towards meeting a standard. Narrative is capped at 500 words – so would primarily include qualitative indicators. Robust narratives at second and fourth quarters would still be done. Artists will need to decide if it meets their needs because the national standards are better in these areas and PowerSchool only includes state standards.

### **Standing Committee Reports**

- Executive Committee report
- Governance Committee report
- Building and Facilities Committee report
- Finance Committee report
- Excellence in Academic Programs Committee report
- Strategic Planning Committee report

No information from committees was reported.

### **New Business**

Action Items:

1. Leila Villaverde called for a motion to go into closed session to consider the qualifications, competence, performance, or condition of appointment of a prospective employee in accordance with N.C.G.S. 143-318.11(a)(6).

Roy Carter motioned, Jeannette Alarcon seconded, all were in favor and the motion carried unanimously. We went into closed session at 5:50 p.m. and came out of closed session at 6:36 p.m.

2. Leila Villaverde called for a motion to vote on the decisions that were made during the closed session. Yacine Kout motioned, Jay Hawkins seconded, all were in favor and the motion carried unanimously.

3. Policy Revisions

#125 access to google docs binder – current practices.

#212 end of fiscal year close out signature – table until Greg Bush is back.

#303 board development – delete section

#304 board evaluation checklist revision – change to self-evaluation and functioning of board as a whole.

#404 4. codirector evaluation rubric (Leila Villaverde suggests we keep things as is until we can revise to our own rubric and shift month to what is doable in our schedule)

#406 employee job descriptions (teaching assistant) – substitute for class

#409 add application link – yes

#410 compensation standardized to 12-month schedule

#412 staff performance evaluation, 1.a.v. recertification requirements: adjust to be in concert with state policy; 2. continue using rubric until we revise

#414 pd plan- delete letter a and b  
#702 testing calendar update  
#804 progress reports, simplify 1. and 2.  
#900 lunch service policy, change to more generalized info

Leila Villaverde called for a motion to change the policies notes as discussed. Jeannette Alarcon moved, Roy Carter seconded, all were in favor, and the motion carried unanimously.

4. Insurance changes

- Insurance options were reviewed and questions addressed. Leila Villaverde called for a Motion to accept alternative 2 and revised stipend to \$150 for children, Jeanette Alarcon motioned, Roy Carter seconded, all were in favor and the motion carried unanimously.

Leila Villaverde called for a motion to approve alternative 2 and revise stipend to \$150 for children. Roy Carter motioned, Jeannette Alarcon seconded, all were in favor and the motion carried unanimously.

5. Services contracts

- The Senses Therapies Contract was reviewed. It included a maximum amount that could be billed and a forecast of service time.
- The New Copier Contract is more cost effective and includes better features compared to last year.

Leila Villaverde called from a motion to approve Service contracts for Senses Therapies and the new copier. Joanna Lower motioned to approve the contracts, Jay Hawkins seconded, all were in favor and the motion carried unanimously.

### Old Business

1. First floor

Leila Villaverde reported If we are renting the entire space within the bulding property taxes may be waived. Kotis has agreed to lease the first floor to us for this year for \$100.

2. New Venture School Grant, <https://www.newschools.org/invent/>

Leila Villaverde reported that the New Venture School Grant opens in August and we are eligible to apply for that. Leila Villaverde contacted them to confirm our eligiblity. While they said we are eligiblity, she is engaging more with representatives before we invest time into the application. The application window is August 1 – November 26.

### Announcements

None.

Leila Villaverde called for a motion to adjourn. Jeannette Alarcon motioned, Jay Hawkins seconded, all were in favor and the motion carried unanimously.

The meeting adjourned at 7:10 p.m.