

**Meeting Minutes for the Excellence in Academics Program Advisory Committee  
The Experiential School of Greensboro**

Monday June 17, 2019

11:00 AM

301 S Church Greensboro, NC

2nd Floor Boardroom

Attendance: Haylee Blauert, Heather Moore, Melissa Bocci, Jeannette Alarcon, Joanna Lower, Ben Francisco

The meeting was called to order at 11:07 a.m.

**Approval of Agenda**

Ben Francisco motioned to approve the agenda, Heather Moore seconded, all were in favor, and the motion carried unanimously.

**Public Comment**

None

**Old Business**

None

**New Business**

1. Jeannette Alarcon called for a motion to go into closed session for discussion and decision on candidate for music position; motion to go into closed session to consider the qualifications, competence, performance, or condition of appointment of two prospective employees in accordance with N.C.G.S. 143-318.11(a)(6)

Haylee Blauert motioned to go into closed session, Heather Moore seconded, all were in favor and the motion carried. We moved into closed session at 11:10 a.m. We left closed session at 11:34 a.m.

2. Discussion to review and revise protocol for hiring, including streamlining sharing documents; ensuring equitable practice by requiring the same set of materials from each candidate (we should reach consensus around this item), and streamline process for making Board recommendations following candidate interview phase.

The hiring folder was pulled out to be more easy accessed in the board binder. It was decided that within the folder, there would be individual folders created for each candidate for the following materials:

- resume
- two letters of recommendation
- lesson plan (if no observation)
- unit plan (except arts)
- optional cover letter

Also, in clarifying the role and function of the committee, the excellence in academics committee is to review the materials and participate in interview process, discuss and build consensus (or not) in support of a candidate and then report out our recommendation to the board. It is the role of the co-directors to officially propose the recommendation for hire. At this time the excellence in academics committee may share their support (or not) of the recommendation made by the co-directors.

### 3. Recruitment ideas to address open positions

Current openings include: counselor, kindergarten teacher, ½ teacher, 5/6 grade ta, and EC teacher. In addition to reaching out to our own networks, we discussed posting to professional organizations and other list serves that align with the TESG philosophy and pedagogical approaches.

### **Announcements**

None

### **Motion to Adjourn**

Jeannette Alarcon asked for a motion to adjourn. Melissa Bocci motioned to adjourn, Ben Francisco seconded, all were in favor and the motion carried. The meeting was adjourned at 12:08 p.m.