

Meeting Minutes for the Board of Directors
The Experiential School of Greensboro
Tuesday, September 8th, 2020
5:30pm – Zoom Conference Room

Zoom Meeting ID: 856 6568 3740

Passcode: 222690

Present: Leila Villaverde, Joanna Lower, Jeannette Alarcon, Roy Carter, Yacine Kout, Greg Bush, Jay Hawkins, Tracy Shaw

Guests: Jennifer Rogers, Kerri Clavette, Ms. Spinks

Leila Villaverde called the meeting to order at 5:32 p.m.

Approval of Agenda

Leila Villaverde called for a motion to approve the agenda. Yacine Kout motioned to approve the agenda, Roy Carter seconded the motion, all were in favor, and the motion carried unanimously.

Approval of August Board Meeting Minutes

Leila Villaverde called for a motion to approve the board meeting minutes from August (4th, 10th, and 14th). Jeannette Alarcon moved to approve the August board meeting minutes, Roy Carter seconded, all were in favor, and the motion carried unanimously.

Public Comment

There was no public comment.

Report from Executive Director

Tracy Shaw shared her written report with the Board of Directors. She highlighted:

- It was a smooth start to the school year with one Zoom-out and later that week some website issues but, all was resolved. K-4 grades are utilizing Seesaw and 5-8 Google Classroom. The 5-8 students have TESH email addresses. Teachers have a direct line to Triad IT Solutions for tech support.
- She is working with the Curriculum Facilitators, building a shared drive with resources, working on a consistent lesson planning template with reflection component. She will be meeting with CFs next week.
- On October 16th all staff will be in full day professional development with We Are- Anti-Racist Education
- Tea with Tracy in August was well attended and will be offered again in a couple weeks. There will be two sessions and Rhonda Brown, TESH social worker, will join her so she can share about her role at the school.
- Tracy is making her way through morning meetings and will be visiting classes in another week.

- Renovations are almost finished. Angel Biegert is working with the punch list. The renovations look nice.
- Tracy is working on more ways to connect with teachers and parents, for collaboration and socialization.

Leila Villaverde asked Tracy Shaw if she had the opportunity to connect with the Community Collaborative. Tracy indicated she was meeting with the Community Collaborative Coordinating Committee on September 15.

Leila Villaverde asked about testing. Tracy Shaw responded that we have been given flexibility with testing because we started remote. We do not have to give the BOG in grade 3 until students are back in the building, so currently not until January. In the meantime we have alternative assessments. We purchased Map and are onboarding teachers on Friday and we are looking to purchase Amplify Reading Assessment. English Language Learners must be evaluated in person so that will happen once we are back in the building but, Jessica Romero is reaching out to students/families before they are formally assessed to provide support while we are remote. At this point there are no waivers for testing and no anticipation of waivers. DPI is discussing options for testing at home.

Joana Lower reminded board members that Tracy Shaw's Executive Director Report is accessible to them in the board binder and asked if they would like a reminder emailed to them prior to board meetings. Roy Carter indicated that current board members know where to find the written reports but, new board members may not, so it may be a good habit to remind individuals when the agenda is sent out. Leila Villaverde indicated that when the agenda is sent a week prior to the meeting she can include reminder.

Standing Committee Reports

- Curriculum Committee report – none
- Finance Committee report - The finance committee has not met so therefore there is no report. However, Leila Villaverde noted financials were shared with board members. Local funds had not posted yet, so the revenue is still pending. She also noted the Senate passed that schools would be held harmless on ADM.
- Grievance Committee report – none

Old Business

1. Safety precautions for contractors
 - Tracy Shaw indicated that the contractors followed their own protocol and that they entered from an outside door directly into the renovated space and not going into any other spaces in the school. Last time questions about workers in the building, and were they following proper protocol. They are entering with an outside door, not coming into any other space.
2. Protocols for staff use of building

- Tracy Shaw updated with use of the building and safety measures. K-house is being used by the testing, speech, and OT. Students utilize the side door next to K-house and do not enter the lobby. Upon arrival, temperature is taken allowed in K-house only. The custodian is made aware when the space is used and spends more time disinfecting that space. The psychologist brings his own safety equipment (mask, shield, etc). Speech and OT are following similar procedures with masks, temp, and use of the school's plexiglass window guard. Once renovations are complete, there will be a process for teachers to sign up to utilize their classrooms to prevent full capacity. Mask, temperature, and distancing protocols will be required.
3. Cyber security
- Leila Villaverde indicated that she collected quotes on cyber security insurance. She has received two quotes, one from our insurance company and other based on a recommendation from Triad IT Solutions. The second quote came in lower. Leila Villaverde shared that she is waiting on some questions to be addressed and once those are addressed, we will consider for approval.

New Business

1. Closed Session

Leila Villaverde called for a motion to go into closed session to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes. Joanna Lower motioned, Jay Hawkins seconded, all were in favor, and the motion carried unanimously. The guests were moved to the waiting room and we entered closed session at 5:53 pm. We returned from closed session at 6:49 pm. Guests were invited back to the meeting. Leila Villaverde called for a motion to approve the decisions made during closed session. Jay Hawkins motioned, Jeannette Alarcon seconded, all were in favor and the motion carried unanimously.

Announcements

Joanna Lower shared that the Fall 2020 Swag Sale launched this past Friday and runs through next Friday, September 18th. TEGS staff have been informed that they may select any item as a gift from the board and staff have expressed appreciation of this gesture. Joanna Lower indicated that she would send the link to order to board members so they may purchase.

Leila Villaverde called for a motion to adjourn. Jeannette Alarcon motion to adjourn the meeting, Roy Carter seconded, all were in favor, and the motion carried unanimously. Leila Villaverde adjourned the meeting at 6:51 pm.